



Residential Fire Safety Equipment Report

As a tenant in a multi-unit residential facility, you are required to complete this report and submit it to our office annually. We recommend that detectors be tested in the spring and fall—same time you change the clocks for daylight savings time. Portable fire extinguishers must be inspected once a year and hydrostatically tested every five years (if applicable).

This form must be completed and returned no later than January 31st. If the alarms are not working as they should, please contact our office to put in a work order to have it repaired or replaced. Normal necessary repairs/replacements are covered with your rent. We must pass along the \$65 we are billed for testing if you can't complete this on your own and actual costs for missing/broken detectors. You may reach us by email at: inco@incopm.com or by phone at 303-794-0402, option 5 for customer service.

Date: _____

Name: _____

Address: _____ Unit # _____

Denver, CO _____

TYPE OF SMOKE DETECTORS: BATTERY _____ 120 VOLT _____

COMBINATION CO/SMOKE: BATTERY _____ 120 VOLT _____

CARBON MONOXIDE : BATTERY _____ 120 VOLT _____

I / We, the Resident(s)/ Owner(s) of this condominium / townhouse unit (s), do certify that smoke detectors, either 120 Volt A/C or battery powered, have been installed and tested as required by Section 907.20.5 of the Denver Fire Code and National Fire Protection Association 72, and that I / we have replaced the battery with a 10-year lithium ion battery.

OWNER/OCCUPANT SIGNATURE

DATE

CARBON MONOXIDE ALARM *(must be tested monthly and batteries changed at least annually)*

Number of carbon monoxide alarms in residence? Year of manufacture _____

Date test was completed _____ Batteries changed? Yes ___ No ___

SMOKE ALARM/Combination Alarm *(must be tested monthly and batteries changed to a 10-year lithium battery)*

Number of smoke alarms in residence _____ Year of manufacture _____

Date test was completed _____ Batteries 10-year lithium? Yes ___ No ___

1. Tested for proper function (required every 6 months, by occupant). "Test" button only tests the condition of the power source and horn. To test the sensor, use actual smoke or a consumer product, "Smoke Detector Testing Spray"

DATE: _____

2. If the detectors are battery operated, replace batteries (As of 01/01/2019 10-year lithium batteries are required, installed by either Management/HOA or occupant.

DATE: _____

3. Certify that we have sent the Residential Safety Equipment Report to our Owner/HOA/Management Company via E-mail or US Postal Service with the expectation that they complete the Smoke Detector Certificate of Compliance.

DATE: _____

*****Individual portable fire extinguishers are not provided/serviced by INCO for individual residences unless requested. For multifamily residences, common area and building fire extinguishers are located in common areas and are tested and serviced annually by our office.**

PORTABLE FIRE EXTINGUISHER *(must be inspected once a year hydrostatically tested every five years)*

Number of portable fire extinguishers in residence _____ Year(s) of manufacture _____

Date of last inspection _____

OWNER/OCCUPANT SIGNATURE

DATE